



OFFICE OF THE BOARD SECRETARY

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Our Reference:

Your Reference

MEMORANDUM

13th February 2013

TO: MD

FROM: Board Secretary,

SUBJECT: ENDORSEMENT OF EXPENSES FOR EVICTION EXERCISE AT WAIGANI NORTH HOSTEL

Handwritten notes:
Approved -
pre-prepare
eviction exercise
23/2/13
22/2/13

This memo informs yourself of the above subject matter and decision by Management Team at its meeting on Monday 11th February 2013, where I chaired the meeting in my capacity as Caretaker A/M/D.

Management have given their endorsement for the exercise and the request for expenses advance presented by Mr Philip Kama, Hostel Manager.

While Mr Kama has requested an additional amount of K10,000 to top up the previous advance of K9,000 of which only K3,400 was on hand after expenses incurred in the previous failed eviction attempt just before Christmas.

Therefore I recommend that the K10,000 requested by Mr Kama be approved and a further K20,000 be made available for contingencies because this eviction will need massive police and manpower presence to carry out successfully. Therefore a total of K30,000.

The additional funds will be used to bring in extra police units, additional manpower and other logistics support.

For your consideration and approval.

Yours Sincerely,

George L. Pera
Board Secretary - NHC

Handwritten notes:
F/Act
Its facilitate
payment as per
approved and will
be taken up as
NHC's Expense.
Tom
24/2
13/2/2013